

Lead Registered Veterinary Technician / Team Supervisor – Platt Park Veterinary Hospital

Location: 1900 S. Broadway, Denver, CO 80210

Job Type: Full-Time

Welcome to Platt Park Veterinary Hospital!

We're excited that you've joined our team at **Platt Park Veterinary Hospital** as our **Lead Registered Veterinary Technician / Team Supervisor**. In this pivotal role, you'll help set a high standard of care and service, guiding our technician team and fostering a positive, efficient work environment. Your leadership and technical expertise will be instrumental in supporting our mission to provide top-quality veterinary care to our Denver community.

Mission Statement – Platt Park Veterinary Hospital

“Where Big-City Vet Care Meets Small-Town Soul”.

At Platt Park Veterinary Hospital, **our mission is to provide compassionate, high-quality care through innovative veterinary practices, treating every pet and owner as part of our extended family.** We are committed to creating a **supportive environment** where pets receive individualized medical attention and pet owners feel informed and valued. Rooted in community values, we strive to promote wellness, education, and the human-animal bond in every interaction.

As a leader on our team, **upholding this mission is the most important part of your role.** Every task, interaction, and effort should reflect these values to ensure we build lasting relationships with pets and their families while fostering trust within the community we serve.

Reports to: Practice Manager, DVMs

Position Purpose

The purpose of this position is to supervise, direct, plan, coordinate, and perform a variety of duties concerned with pet health and client education in support of Platt Park Veterinary Hospital's medical program. The role aims to assure quality care for pets and promote greater efficiency by relieving veterinarians of technical work and administrative detail. A key component of this position is cultivating and maintaining a supportive, positive team culture to foster collaboration, morale, and a harmonious work environment.

A majority of your time should be spent on technician duties, where you will not only perform these tasks but also observe and evaluate other technicians and assistants to provide guidance and assistance. As a leader, you set the example for the rest of the team. Delegate any technical tasks that can be managed by others to allow focus on your management duties.

The remainder of your time should be dedicated to management responsibilities, including special projects, implementing new ideas and procedures, and overseeing employee management (training, discipline, scheduling, evaluations, etc.). Prioritize these projects and complete them by order of importance, focusing on one or two projects at a time to ensure accuracy and manage stress effectively.

Key Responsibilities:

As Lead Veterinary Technician / Team Supervisor, your responsibilities include but are not limited to:

Patient Care and Treatment:

- Assist veterinarians in providing medical care to patients, including diagnostic tests, surgeries, and routine exams.

- Oversee and perform laboratory tests such as bloodwork, urinalysis, and other diagnostic procedures.
- Administer medications, vaccines, and treatments as prescribed by the veterinarian.
- Supervise patient care, ensuring high standards of nursing and monitoring for hospitalized pets.
- Oversee the handling and restraining of pets safely to ensure the safety of patients and staff.

Surgical and Hospital Support:

- Prepare pets and instruments for surgery and assist during procedures.
- Monitor anesthesia closely, alerting the doctor of any concerns or abnormalities during surgical and dental procedures.
- Ensure efficient surgical flow and that all staff adhere to safety protocols and quality care.

Team Leadership and Training:

- Cultivate and maintain a supportive, positive team culture that promotes collaboration, communication, and respect among all team members.
- Supervise and mentor veterinary technicians, ensuring proper training and adherence to hospital standards.
- Coordinate and oversee daily technician duties to maintain efficiency and quality of care.
- Assist the Practice Manager in leading team meetings, contribute to policy development, and ensure a cohesive, positive work environment.
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Team Collaboration:

- Work collaboratively with veterinarians, technicians, veterinary assistants, and support staff to ensure smooth operations.
- Participate in all staff meetings. Staff meetings are mandatory unless the staff meeting is scheduled on a requested day off. You may join virtually if the staff meeting is scheduled on your day off.
- Participate in continuing education to stay updated on industry practices.

Client Education and Communication:

- Educate pet owners on preventive care, medical conditions, and post-treatment instructions.
- Foster a culture of excellent customer service, addressing questions and concerns with professionalism and empathy.

Compliance and Safety:

- Ensure accurate and organized medical records for patients.
- Enforce OSHA standards and maintain a clean, safe hospital environment.
- Lead safety protocol initiatives to promote a secure workplace for patients and staff.

Qualifications:

- Certification as a Registered Veterinary Technician (RVT or equivalent).
- Leadership experience in a veterinary or pet hospital setting.
- Proficient in diagnostics, lab testing, anesthesia monitoring, and medical record-keeping.
- Ability to handle pets of all temperaments with compassion and care.
- Strong organizational, multitasking, and communication skills.
- Ability to lift and carry up to 40 lbs. as part of routine tasks.

Work Environment:

- Full-time schedule: 32+ hours per week, typically in four 10-hour shifts.
- Our hospital is open Monday through Friday.
- Occasional remote administrative duties may be required during onboarding.

Compensation and Benefits:

- Competitive salary based on experience and leadership qualifications.
- Opportunities for growth and advancement within the hospital.
- Comprehensive benefits, including health insurance, vacation, and sick leave (specifics to be discussed).

Acknowledgment and Agreement:

By signing this job description, I acknowledge that I understand the responsibilities and expectations associated with the role of **Lead Registered Veterinary Technician / Team Supervisor** at Platt Park Veterinary Hospital. I agree to fulfill these duties to the best of my abilities and comply with hospital policies and procedures.

Staff Member's Name: _____

Signature: _____

Date: _____